

Veli-Matti Palomäki

Programme Manager

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DATE

COST BREAKDOWN

|  |  |  |  |
| --- | --- | --- | --- |
| **Purpose** | **Items** | **Amount (currency in which paid)** | **Amount (EUR)** |
| Name of the event or similar | Breakdown of costs and related amounts by category, such as transportation, lodging, speaker fees, etc.  Note: remember to attach the receipts for all items listed here |  |  |
| **Total** |  |  |  |

|  |  |
| --- | --- |
| **Payment details and other information** | |
| **Bank details and other relevant information will be filled through the University of Gothenburg electronic invoice portal** | Other additional information (if any) |

Place and date

Name and contact details

Approved by:

(signature)

Veli-Matti Palomäki

Programme Manager

Nordic Centre at Fudan University